

CONDUCT OF SCHOOL COUNCIL BUSINESS

The principal shall, by law, serve as a co-chair of the council. The second co-chair will be elected annually by the council at its first meeting of the school year subsequent to the elections of new council members. The co-chairs will share responsibility for the preparation of the agenda for the council meetings, taking into consideration suggestions of LEC members and community concerns.

The school council shall have at least ten meetings during the calendar year, at least nine of which shall occur during the school year. The first meeting of the school year shall take place no later than October 15 and members of the council will be appointed by this date. Meetings will be held outside of school hours. At its first meeting of the school year, the council will be appointed by this date. Meetings will be held outside of school hours. At its first meeting of the school year, the council will set its calendar of regular meetings for the year. Where circumstances warrant, the council may choose to call additional meetings.

Consensus (as defined by each LEC) shall be used by school councils as the primary method to resolve issues and to formulate recommendations. Votes by majority are taken at the discretion of the chair of the meeting, and Roberts Rules of Order shall prevail if consensus cannot be reached.

All meetings of the school council shall conform to the Open Meeting Law, Section 23 A, B, and C, which stipulate that all meetings be open to the public, that meetings be posted at least 48 hours in advance, and that minutes of the meeting shall be maintained as required. The scope of the school council does not require, and therefore does not qualify for, executive session.

The superintendent shall receive agendas and minutes of all school council meetings. The superintendent shall provide copies of these materials to members of the school committee for information upon request.

Adopted: December 10, 1997
Mohawk Trail Regional School District Committee