

# HIRING RECOMMENDATION FORM

Mohawk Trail Regional – Hawlemont Regional – Rowe School Districts

School \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Position \_\_\_\_\_ Step/Grade \_\_\_\_\_

Starting Date \_\_\_\_\_  Full Time or  Part Time

Account # \_\_\_\_\_  Budgeted or  Non-Budgeted

FTE's \_\_\_\_\_ Hours/Week \_\_\_\_\_ Salary/Hourly Rate \_\_\_\_\_

New Position \_\_\_\_\_ or Name of Employee replaced \_\_\_\_\_

### For Professional Personnel Only

Appointment  1<sup>st</sup> Reappointment  2<sup>nd</sup> Reappointment  Professional Teacher Status

Signatures Required before Hiring Recommendation becomes an Appointment

Do not sign unless the following are attached: Resume' or Application – Transcripts – Copy of CORI Application with photo ID and verification - teacher certification or aides NCLB highly qualified certificate/letter

Principal \_\_\_\_\_ Date \_\_\_\_\_

Special Education Director \_\_\_\_\_ Date \_\_\_\_\_

Special Projects Liaison \_\_\_\_\_ Date \_\_\_\_\_

Business Administrator \_\_\_\_\_ Date \_\_\_\_\_

CORI Officer \_\_\_\_\_ Date \_\_\_\_\_

Superintendent \_\_\_\_\_ Date \_\_\_\_\_